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OFFICE OF FINANCE STAFF MEETING MINUTES

30 June 1982

A. Notes Based on DDA Staff Meetings:

25X1 1. [redacted] has been appointed as Executive Assistant to the DDCI effective 11 June 1982 and [redacted] appointed Executive Assistant to the Executive Director. 25X1

2. Don Gregg is resigning from the Agency to become the National Security Advisor to Vice President Bush.

3. Richard J. Kerr has been appointed Associate Deputy Director for Intelligence, effective 3 July 1982.

25X1 4. [redacted] has been appointed Director of East Asian Analysis, effective 3 July 1982.

25X1 5. It was announced [redacted] was replaced on the Arms Control [redacted] Staff by [redacted]

25X1 6. The DDA announced everyone was pleased with President Reagan's visit to the Agency. A video tape of the President's visit is available.

7. Reported Adm. Inman's formal retirement from Government was held yesterday at the Navy Department.

8. Reported the DCI has approved the creation of a Covert Communications Support Panel.

9. Reported new procedures coming out on SIS Sabbatical Procedures.

25X1 10. Announced [redacted] appointed Chairman of the DCI Security Committee, effective 23 June 1982.

B. Items from Mr. Sherman:

1. Mr. Sherman reported he, [redacted] and a representative of the Comptroller's office will meet to brief a Sub-Committee of PFIAB per a call from Adm. Thomas Moorer. 25X1

25X1 2. Mr. Sherman asked [redacted] for a report listing delinquent cases and dollar amounts for February, March, April, and May. This is to be a continuing report every month. 25X1

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C. Around-the-table:

25X1

1. [redacted] reported Advance of Pay meeting scheduled tomorrow with the DDA. Also ODP and ACIS Team attended a briefing by Scan Optics on Optical Character Readers (OCR). 25X1

25X1

3. [redacted] reported he, [redacted] accompanied by [redacted] of the Audit Staff, met with Mr. Mann of the State Department's Office of Financial Operations to discuss State's use of statistical sampling methodologies in the quality control of State's payroll process. This meeting resulted from an interest on the part of both CD and the Audit Staff to determine whether statistical sampling can be usefully employed within either our current or future payroll systems. Also reported ODP's estimate re the GAS aspects [redacted] 25X1 schedule will involve approximately 800 hours. 25X1